



**BROWNLEE PRIMARY SCHOOL
PARENTAL PERMISSION AND SCHOOL POLICIES**

I confirm that I have accessed the following school policies, which are available on the school's website <https://brownleeprimary.org/safeguarding-policies>

Child Protection, Positive Behaviour, Relationship and Sexuality Education, Intimate Care, Use of the Internet and Digital Technologies, Mobile Phone Policy, Use of Social Media Policy, Pastoral Care Policy, Safeguarding Procedures for the After School Club, Remote Learning Policy, Parental Complaints Procedure, Anti-Bullying Policy and Attendance Policy.

Child's Name: _____ Date: _____ Class: _____

Signed Parent / Guardian: _____

I am happy for members of school staff to carry out intimate care on my child as detailed in the school's Intimate Care Policy should the need arise.

Signed Parent / Guardian: _____

PHOTOGRAPHS

On occasions during the year, photographs of the children are taken during class activities, school events and class trips for use in wall displays, local media, school literature and our website. To comply with our Child Protection Policy and General Data Protection Regulations, it is necessary for the school to have parental permission for your child's photograph to be used in any such form. On the rare occasion where we actually use a pupil's name alongside a photograph, the parents of / or the person named can request for their name to be deleted 3 years after they leave the school should we wish to retain the photograph for historical purposes. Before making a decision relating to the school website, please take a moment to look at the website to see how photographs of children are presented (www.brownleeprimary.org). In order to be able to respect your wishes regarding this matter, it would be most appreciated if you would complete the form below and return it to school as soon as possible.

PHOTOGRAPH PERMISSION FORM - Valid from 01.08.23-31.07.24

Name of Child: _____

I hereby give permission for the above named child to be photographed during school activities or events for use as follows:

1.	Wall displays within the school	↑ Yes	<input type="checkbox"/>	↑ No	<input type="checkbox"/>
2.	On school literature	↑ Yes	<input type="checkbox"/>	↑ No	<input type="checkbox"/>
3.	In local newspapers and media	↑ Yes	<input type="checkbox"/>	↑ No	<input type="checkbox"/>
4.	On the school's website	↑ Yes	<input type="checkbox"/>	↑ No	<input type="checkbox"/>
5.	ClassDojo	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Signed Parent / Guardian: _____ Date: _____

LOCAL VISITS

During the year teachers may wish to take their children on short local visits such as the Library, the Linen Museum, Castle Gardens, Railway Street Presbyterian Church, The Island Centre and Wallace Park. Children walk to these locations under the supervision of the teacher and classroom assistants. In order to save administration and additional work for staff and parents we normally ask parents to give permission for such visits in advance. You will obviously be informed when these are taking place and provided with information and a risk assessment; however, a permission slip will not be necessary for each occasion. Should you have any questions or concerns about a particular visit, please do not hesitate to contact us. If you are happy for your child to be part of these local visits in the city centre, please complete the reply slip below and return it to school. Any visits requiring vehicle transport will still require a separate parental permission slip

5. Supervised local visits ↑Yes ☐ ↑No ☐

Please tick the appropriate box for each section.

Signed Parent / Guardian: _____ Date: _____

ONLINE SAFETY

As part of Brownlee's Information and Communications Technology programme we offer pupils supervised access to a *filtered* Internet service provided by C2k. Access to the Internet will enable pupils to explore and make appropriate use of many web sites that are of enormous educational benefit. They can also exchange messages with other Internet users throughout the world. However, in spite of the tremendous learning potential, you should be advised that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people.

In order to help minimise any risks, which might arise from Internet use, our Service provider C2k has installed filtering software which operates by blocking thousands of inappropriate web sites and by barring inappropriate items, terms and searches in both the Internet and e-mail. To further enhance safety, pupils will only use the Internet for educational purposes, under the supervision of a member of staff.

These rules help us to stay safe on the Internet:

- We only use the internet when an adult is with us
- We can click on the buttons or links when we know what they do.
- We can search the Internet with an adult.
- We always ask if we get lost on the Internet.
- We can send and open emails together.
- We can write polite and friendly emails to people that we know.

We have discussed this and(child name)
agrees to follow the Online Safety rules and to support the safe use of ICT at
Brownlee Primary School.

Signed Parent / Guardian: _____ Date: _____

GENERAL DATA PROTECTION REGULATION GDPR)

Throughout the school year our school will gather and process pupil and parent information which will be necessary for the safeguarding of pupils and administration purposes. Further information on how we gather, use and store this information can be found in the school's GDPR Privacy Notice which can be viewed on the school's website